

**Compton Unified School District – Board-District (Trustee Area)
Participation Kit Instruction Sheet
October 2019**

Public Participation Kit contains:

- This instruction sheet
- PDF map of District, divided into Census Block Groups
- Excel spreadsheet

Members of the public may create and submit their own Board-district (trustee area) maps using this Kit.

To do so, review the PDF map of the District. Identify hard boundaries, communities of interest, and population numbers.

Then download the Excel spreadsheet. The spreadsheet has three tabs at the bottom. These tabs are labeled “Describe,” “Assign,” and “Report.”

When ready to begin your map, click on the “Describe” tab. Enter a “Plan Name” where indicated. Enter any comments you desire in the “Comments” portion. And finally, if you desire, provide the requested contact information where indicated.

Then, click on the “Assign” tab. Each Population Unit of the PDF map has an identifier (starting at B001 and ending at B117). For each such Unit of the map, assign the identifier to a proposed “Board-district,” using the numbers 1 through 7 to reflect each proposed Board-district.

As you update your district assignments of each Population Unit, you will see the totals automatically update in the table on the “Balance” tab. The table shows you the summary statistics for each district, including information for Total Population, Voting Age Population, and other demographic data. The table also shows you the population deviations from the ideal population target of 22,110. Plans should come reasonably close to being equal in population. You can justify your small deviations by providing additional information when you submit.

When you have completed your map, please email it to CVRA@compton.k12.ca.us.

In the alternative, you print your map and deliver it to the District central office (please provide it to Reception near the front door). Or, if you have difficulty operating the spreadsheet, you may print the PDF map, create your own map by coloring and numbering each proposed District, and emailing the map to CVRA@compton.k12.ca.us or hand delivering the map to reception at the District central office.