

## **APPLYING FOR CASH-IN-LIEU**

**To apply for Cash-In-Lieu follow the steps below:**

**Step 1:** Waive your benefits through online system by clicking the option to cancel/waive benefits in the medical, vision and dental sections (AFenroll, [click here](#)).

**Step 2:** Print out waiver letter from AFenroll.

**Step 3:** Present the following to the Benefits Department (501 S. Santa Fe Ave, 2<sup>nd</sup> Floor):

Confirmation of waiver (obtained from step 2)

Medical ID card

Letter from your insurance carrier stating you have active coverage

**Step 4:** Fill out the Cash-In-Lieu form at the Benefits Department

**\*For help in navigating the online system contact American Fidelity at (800) 365-9180 extension 0\***