

January 2017

Timeline of the District's Activities Related to Students Attendance

- ✤ January 2017 March 2017: All schools are required annually to update student information. Parents and guardians are expected to provide their child's school with any changes in essential information such as new addresses, phone numbers, and emergency contacts. Please contact your child's school for an annual update form.
- February 01, 2017 through May 05, 2017: Open Enrollment Transfer Request period for Intra/Inter-district permits. Parents/Guardians may apply for a transfer permit to attend another CUSD school for the 2017-2018 school years; however, space must be available at the requested school. No open enrollment transfer requests will be accepted and processed after May 05, 2017 unless there is a valid reason(s) as defined in CUSD's Board Policy and Administrative Regulations. During this time window, requests to renew and/or rescind a current Intra or Inter-district permits are being accepted. Please note: The parent needs to meet with the principal of the requested school for the Intra-district permit to be considered. However, all Inter-district permit requests will be processed in the Pupil Services Department.
- ★ <u>May 15, 2017 through June 09, 2017</u>: The first stage of early registration for incoming <u>kindergarten</u> students in the 2017-2018 school years is approaching. Incoming Kindergarten students will have his/her fifth birthday on or before September 01, 2017. <u>Please Note</u>: Kindergarten students born between September 02, 2011 and December 02, 2012 will be enrolled in CUSD's Transitional Kindergarten program. (Transitional Kindergarten is the first year of a two-year program that uses a modified kindergarten curriculum age and developmentally appropriate.) EC 48000(c) and SB 1381.
- April 2017- May 2017: Parents and guardians will be informed of the school assignments of students who will transition from Grade 5 to Grade 6 and from Grade 8 to Grade 9. School of assignment for the incoming new school year will be based on the student's home address. <u>Note</u>: If a parent/guardian desires a different school assignment for the 2017-18 school, a formal transfer permit must be requested during the Open Enrollment period (February 01, 2017 through May 05, 2017).
- ✤ June 12, 2017 through August 18, 2017: Early registration period for all grade levels (K-12). Students who are new to the district and those who are returning after a prolonged absence must register at the New Student Orientation Center; located at 417 W. Alondra Blvd. To prepare students for the upcoming school year, parents and guardians are encouraged to register their child(ren) early to be assured of a space at the school of residence.

For additional information, please call the Pupil Services Department at (310) 639-4321, ext. 63109/63048 or visit the office at 417 W. Alondra Blvd. to pick up the appropriate enrollment forms.