

COMPTON HIGH SCHOOL

TIMELINE FOR MARK REPORTING

2006 ~ 2007

PLEASE NOTE

**GRADES AND/OR MARK REPORTING FORMS MUST BE RETURNED TO GIS WASHINGTON
CURRICULUM OFFICE / AP OFFICE - ADMINISTRATION BLDG**

PASS/FAIL GRADE MARKS ACCEPTED

M1; M6

ACADEMIC MARK (A-B-C-D-F) MUST BE POSTED

M2; M3; M5; M7; M8; M10

End Dates Quarter/Semester

1st Quarter (Q1)

November 7, 2006

Fall Semester/ 2nd Quarter (Q2)

January 29, 2007

3rd Quarter (Q3)

April 5, 2007

Spring Semester/ 4th Quarter (Q4)

June 15, 2007

OCTOBER 2006

Tuesday	Oct 3 rd	(M1)	<i>Q1 Progress Report Forms (Bubble Sheets) in Mailboxes</i>
		(M1)	Attendance and Marking Cut-Off (9/5 - 10/6) (Instructional Days = 24)
Monday	Oct 9 th	(M1)	<i>Q1 Progress Report Forms (Bubble Sheets) due 2:45 pm</i>
Tuesday	Oct 10 th	(M1)	<i>Q1 Progress Report (Verification Sheets) in Mailboxes</i>
Wednesday	Oct 11 th	(M1)	<i>Certified Q1 Verification Sheets due 8:30 am</i>
	Oct 13 th	(M1)	<i>Q1 Progress Report Printed & Mailed</i>
Wednesday	Oct 25 th	(M2)	<i>Q1 Grade Report Forms (Bubble Sheets) in Mailboxes</i>
		(M2)	Attendance and Marking Cut-Off (10/9-11/3) (Instructional Days = 20)
Wednesday	Nov 1 st	(M2)	<i>Q1 Grade Report Forms (Bubble Sheets) due 2:45 pm</i>
Thursday	Nov 2 nd	(M2)	<i>Q1 Grade Report Forms (Verification Sheets) in Mailboxes</i>
Monday	Nov 6 th	(M2)	<i>Certified Q2 Verification Sheets due 8:30 am</i>
Tuesday	Nov 7 th		<i>1st Quarter (Q1) ends</i>
Monday	Nov 13 th	(M2)	<i>Q1 Progress Report Printed & Mailed</i>

DECEMBER 2006

Thursday	Dec 7 th	(M3)	<i>Q2 Progress Report Forms (Bubble Sheets) in Mailboxes</i>
		(M3)	Attendance and Marking Cut-Off (11/6-12/8) (Instructional Days = 22)
Monday	Dec 11 th	(M3)	<i>Q2 Progress Report Forms (Bubble Sheets) due 2:45 pm</i>
Tuesday	Dec 12 th	(M3)	<i>Q2 Progress Report (Verification Sheets) in Mailboxes</i>
Wednesday	Dec 13 th	(M3)	<i>Certified Q2 Verification Sheets due 8:30 am</i>
Friday	Dec 15 th	(M3)	<i>Q2 Progress Report Printed & Mailed</i>

JANUARY / FEBRUARY 2007

Tuesday	Jan 23 rd	(M5)	<i>Q2/Fall Semester Grade Report Forms (Bubble Sheets) in Mailboxes</i>
		(M5)	Attendance and Marking Cut-Off (12/11-1/26) (Instructional Days = 24)
Monday	Jan 29 th	(M5)	<i>Q2/Fall Semester Grade Report Forms (Bubble Sheets) due 2:45 pm</i>
			<i>Fall Semester ends</i>
Tuesday	Jan 30 th	(M5)	<i>Q2/Fall Semester Grade (Verification Sheets) in Mailboxes</i>
Monday	Feb 5 th	(M5)	<i>Certified Q2 Verification Sheets due 8:30 am</i>
Friday	Feb 9 th	(M5)	<i>Q2/Fall Semester Grade Printed & Mailed</i>

FEBRUARY / MARCH 2007

Wednesday	Feb 28 th	(M6) Q3 Progress Report Forms (Bubble Sheets) in Mailboxes
Monday	Mar 5 th	(M6) Attendance and Marking Cut-Off (1/29-3/2) (Instructional Days = 23)
Tuesday	Mar 6 th	(M6) Q3 Progress Report Forms (Bubble Sheets) due 2:45 pm
Thursday	Mar 8 th	(M6) Q3 Progress Report (Verification Sheets) in Mailboxes
Friday	Mar 9 th	(M6) Certified Q3 Verification Sheets due 8:30 am
		(M6) Q3 Progress Report Printed & Mailed

MARCH / APRIL 2007

Thursday	Mar 29 th	(M7) Q3 Grade Report Forms (Bubble Sheets) in Mailboxes
Wednesday	Apr 4 th	(M7) Attendance and Marking Cut-Off (3/5-4/5) (Instructional Days = 23)
Thursday	Apr 5 th	(M7) Q3 Grade Report Forms (Bubble Sheets) due 2:45 pm
Monday	Apr 16 th	3 rd Quarter (Q3) ends
Tuesday	Apr 17 th	(M7) Q3 Grade Report Forms (Verification Sheets) in Mailboxes
Thursday	Apr 19 th	(M7) Certified Q3 Verification Sheets due 8:30 am
		(M7) Q3 Progress Report Printed & Mailed

MAY 2007

Tuesday	May 8 th	(M8) Q4 Progress Report Forms (Bubble Sheets) in Mailboxes
Monday	May 14 th	(M8) Attendance and Marking Cut-Off (4/16-5/11) (Instructional Days = 20)
Tuesday	May 15 th	(M8) Q4 Progress Report Forms (Bubble Sheets) due 2:45 pm
Wednesday	May 16 th	(M8) Q4 Progress Report (Verification Sheets) in Mailboxes
Friday	May 18 th	(M8) Certified Q4 Verification Sheets due 8:30 am
		(M8) Q4 Progress Report Printed & Mailed

JUNE 2007

Wednesday	June 6 th	(M10) Q4/Spring Semester Grade Report Forms (Bubble Sheets) in Mailboxes
Wednesday	June 13 th	(M10) Attendance and Marking Cut-Off (5/14-6/15) (Instructional Days = 24)
Thursday	June 14 th	(M10) Q4/Spring Semester Grade Report Forms (Bubble Sheets Per 2-4-6) due 2:45 pm
Friday	June 15 th	(M10) Q4/Spring Semester Grade Report Forms (Bubble Sheets Per 1-3-5) due 2:45 pm
	June 15 th	(M10) Certified Q4 Verification Sheets due 8:30 am
		(M10) Spring Semester ends

MARK REPORTING CODES & NOTATIONS

TO ENSURE CONSISTENCY OF GRADING PLEASE NOTE THE **STANDARD GRADE CODES AND DESCRIPTIONS.**

PLEASE REFER TO THESE MARKS AND COMMENTS WHEN **BUBBLING** THE GRADE FORMS.

USE A **#2 PENCIL ONLY.** NO INK IS PERMITTED IN THE **BUBBLE AREA** OF THE GRADING FORMS.

IF CORRECTIONS ARE NECESSARY, PLEASE MUST MAKE SURE TO COMPLETELY ERASE ALL SMUDGES.

IF THE SMUDGES ARE TOO DARK TO DISTINGUISH WHICH MARK IS TO BE COUNTED AS THE ACTUAL GRADE, YOU MAY USE A **"MONO WHITE CORRECTION TAPE"** TO COVER ANY ERRORS THAT THE SCANNER MIGHT BE UNABLE TO READ.

ACADEMIC MARKS (A, B, C...) Code Description

- A Outstanding
- B Above Average
- C Average
- D Below Average
- F Failing
- I Incomplete
- NM No Mark
- P Passing

COMMENTS Code Description

- A Excellent Student
- B Works At Apparent Ability
- C Conscientious And Cooperative
- D Showing Improvement
- E Pleasure To Have In Class
- F Failing, In Danger of
- G Grading Scale, Alternative
- H Works Below Ability
- I Incomplete Work/Poor Quality
- J Disruptive
- K Student is Doing Good Work
- L Lacks Motivation/Poor Attitude
- M Materials, Does Not Bring
- N Neglects School/Home Work
- O P.E., Fails To Suit Up
- P Poor Participation
- Q Privileges Suspended
- R Excessive Tardies / Absences
- S Study Habits/Low Test Scores
- T Time, Not Making Good Use Of

CITIZENSHIP MARKS (N, O, S, U, etc.) Code Description

- N Needs Improvement
- O Outstanding
- S Satisfactory
- U Unsatisfactory

MESSAGE Code Description

- A Owes for lost Textbook/library book
- B Intra-District transfer will expire in June
- C Inter-District transfer will expire in June
- D Congratulations! You made the Honor Roll
- E Principals Honor Roll - Congratulations!