



# *Office of the Personnel Commission*

**501 South Santa Fe Avenue**

**Suite #150**

**Compton, CA 90221**

## **Notice and Call of Regular Meeting of the Personnel Commission**

# **AGENDA**

***Friday, January 11, 2019***

***4:15 p.m.***

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the

# AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

January 11, 2019 4:15 pm

Commission meeting, or to otherwise participate at Commission meetings, please contact Christopher Calvin, Senior Director of Classified Personnel Services, at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on the agenda will be made available for the public inspection in the ***Personnel Commission Office located at 501 S. Santa Fe Ave, Suite #150, Compton CA, 90221*** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: [www.compton.k12.ca.us](http://www.compton.k12.ca.us)

## **PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

### **A. OPEN SESSION**

1. Call to Order

2. Roll Call

**PRESENT**

Angela Burrell, <i>Chairperson</i>	
Ieesha Hayward, <i>Vice Chairperson</i>	
Gregory Pitts, <i>Member</i>	
Christopher Calvin, <i>Secretary</i>	

3. Pledge of Allegiance

AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

January 11, 2019 4:15 pm

**4. MINUTES**

1. Approval of Minutes - December 14, 2018

Moved	Seconded	Ayes	Nays	Absentation

**5. INFORMATION ITEM(S)**

- ❖ Classified Actions Report December 19, 2018

**6. PERSONNEL MATTERS**

A. Classifications Advertised:	B. Continuous Filing Classifications Advertised:
<i>Electrician</i> <span style="float: right;"><i>Closes 01/07/2019</i></span>	<i>Assistant Athletic Coach (\$2,195.00 Stipend)</i>
<i>Family Engagement Assistant</i> <span style="float: right;"><i>Closes 01/14/2019</i></span>	<i>Athletic Coach (\$2,195.00 Stipend)</i>
<i>Heavy Equipment Mechanic</i> <span style="float: right;"><i>Closes 01/14/2019</i></span>	<i>Campus Security Assistant</i>
	<i>Campus Security Assistant-Substitute</i>
	<i>College Tutor</i>
	<i>Head Coach (\$2,475.00 Stipend)</i>
	<i>Instructional Assistant -Academic Readiness</i>
	<i>Instructional Assistant-Behavior Intervention</i>
	<i>Instructional Assistant-Special Education</i>
	<i>Instructional Assistant-Special Education Substitute</i>
	<i>Plant Worker Substitute</i>
	<i>School Police Detective</i>
	<i>School Police Officer</i>
	<i>School Police Officer-Lateral (Limited Term)</i>

AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

January 11, 2019 4:15 pm

**7. ACTION ITEM(S)**

**a. 18/19-44**

Approval of New Classification & Job Specifications for: *Early Childhood Education Data, Assessment & Family Intake Technician*

**Summary:** Creation of New Classification and Job Specification for: *Early Childhood Education Data Assessment, & Family Intake Technician*

**Proposed Action:** Motion to approve the creation of a New Classification and Job Specification for *Early Childhood Education Data, Assessment & Family Intake Technician*

Moved	Seconded	Ayes	Nays	Absentation

**b. 18/19-45**

Approval of Eligibility list(s) for *Instructional Assistant Healthcare/ CNA (Severe), for a (one year period pursuant to PC rule 50.100.1 (a)).*

**Proposed Action:** Motion to approve Eligibility List(s) for *Instructional Assistant Healthcare/CNA (Severe).*

<i>Number of Candidates</i>	<i>Classification</i>
<i>9</i>	<i>I. A. Healthcare/CNA (Severe) (Open Only)</i>

Moved	Seconded	Ayes	Nays	Absentation

**c. 18/19-46**

Approval of Eligibility list(s) for *Purchasing Analyst, for a (one year period pursuant to PC rule 50.100.1 (a)).*

**Proposed Action:** Motion to approve Eligibility List(s) for *Purchasing Analyst.*

<i>Number of Candidates</i>	<i>Classification</i>
<i>1</i>	<i>Purchasing Analyst (Promotional)</i>
<i>4</i>	<i>Purchasing Analyst (Open)</i>

Moved	Seconded	Ayes	Nays	Absentation

AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

January 11, 2019 4:15 pm

**d. 18/19-47**

Approval of Eligibility list(s) for *Plumber, for a (one year period pursuant to PC rule 50.100.1 (a)).*

**Proposed Action:** Motion to approve Eligibility List(s) for *Plumber.*

<i>Number of Candidates</i>	<i>Classification</i>
<i>1</i>	<i>Plumber (Promotional)</i>
<i>6</i>	<i>Plumber (Open)</i>

Moved	Seconded	Ayes	Nays	Absentation

**8. ADJOURNMENT**

Next scheduled Regular Meeting is February 1, 2019 commencing at 4:15 p.m., in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.